



www.mecahoa.org

# MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

## MECA Application

Required for any change, permanent or temporary, to the exterior appearance of your Property

TO: **Architectural Control Committee (ACC)**

DATE: \_\_\_\_\_

FROM: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

e-mail: \_\_\_\_\_

Application to consist of:

- Site plan-scaled drawing
- Contour lines required when drainage is a consideration
- Description and picture(s) and/or sample(s) of materials, colors, etc. to be used
- Copies of documents submitted to Fairfax County for building permit
- Estimated start and completion date
- Statement of effect on neighbors, noise, effect on adjoining lot/lots

**See Architectural guidelines for descriptions of alterations allowed.**

MECA ACC has 30 days to respond approval or denial. 30 days to begin when ACC chair notifies applicant of completeness of application.

Submit to:

ACC Chair Members:

Joe Cochrane MECA.ACC.VA@gmail.com

Billy Eckhardt MECA.ACC.VA2@gmail.com