



# MONTEREY ESTATES

Community Association  
P.O. Box 710162  
Oak Hill, VA 20171

MECAHOA.ORG

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## Sellers Request for Disclosure Packet

Preparation for Sale of lot in Monterey Estates Community Association

TO: MECA Board  
RE: Request for Disclosure Packet  
DATE: \_\_\_\_\_  
FROM: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

Email THIS completed application to ALL the following contacts. Please note that the turnaround time for a disclosure packet is up to **2 weeks**.

1. Disclosure packet coordinator Cameron Eckhardt [mecahoasocial@gmail.com](mailto:mecahoasocial@gmail.com)
2. ACC Chair Members: LK Gupta [MECA.ACC.VA@gmail.com](mailto:MECA.ACC.VA@gmail.com)
3. Treasurer: Lang Nguyen [lang\\_nguyen8574@yahoo.com](mailto:lang_nguyen8574@yahoo.com)
4. The ACC chair will inspect your lot for clearance.
5. The Treasurer will confirm current payment of dues for clearance.
6. The Disclosure packet coordinator will complete the disclosure packet and notify you when it is ready.
7. The cost of a disclosure packet is **\$150.00. It must be paid at time of packet delivery.** Payment can be made through our website or by check. Virginia law effective July 1, 2010, allows self-managed homeowner associations (i.e., managed by residents) to require payment for a resale disclosure packet at the time the packet is delivered. See <http://leg1.state.va.us/cgi-bin/legp504.exe?101+sum+hb702>