



MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

www.mecahoa.org

MECA Board Meeting Minutes Wednesday, September 16, 2015

The monthly MECA Board meeting was called to order at 7:33 p.m., at Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Paul Osborn, Delores Plum, Dennis Fisher, Paul Shlesinger, Jonathan Grinnon and Cameron Eckhardt.

1. The meeting was called to order by Paul Osborn at 7:33 p.m.
2. The minutes of the August 19, 2015 MECA board meeting were reviewed and approved.
3. Finances
 - a. Monthly Treasurers Report:
 - i. Taxes for 2014 completed
 - ii. Expenses on playground equipment will be paid since all equipment has been received.
 - iii. Tree removal put us over the quarter but still good for the year.
 - iv. Payment of DPOR decreased to \$10 through 2016.
 - v. Payment of double HOA fee will be returned to homeowner.
 - b. Dues Progress – All homeowners’ dues have been received except one.
 - c. Fourth notice sent to one outstanding. No response has been received. Next we will try regular mail or UPS/FedEx.
 - d. HOA packets – 2 deposits made and 1 pending request. Jonathan volunteered to scan packet so electronic copy would be available.
4. ACC Reports
 - a. Applications/Violations – Sales of homes required inspection. Minor requests being made. September will probably pick up.
 - b. Anonymous report: Complaint made by homeowner regarding neighbor’s overgrown backyard and pool with black algae. Paul O will contact complainant to let them know they can contact the county if there are health concerns. The Board cannot send a violation notice to homeowner if overgrowth is behind a fence that cannot be seen.
5. Playground and Common Areas
 - a. Tree Removal - The Mulberry tree was taken care of by John Madden and Jason Lynch.
 - b. Tree Removal - Atlas removed tree behind home on Monterey Estates. However a small section of the fence was damaged and debris was left behind. The Board approved the purchase of boards to replace the broken ones.
 - c. New Swing set: All of the playground equipment has been received and installation will start the week of September 21. Work should be completed by September 25.
 - d. Jason Lynch will get dirt to fill holes and enlarge swing area. The Board approved the use of the debit card for Jason to purchase the dirt and any needed wood for this project.
6. Community Activities

- a. Annual picnic – Had to be rescheduled for September 13, 2015 due to weather. Good participation of approximately 60 people.
7. Communications
- a. Paul Osborn will update draft letter requesting board volunteers for duties such as Website maintenance, HOA packet preparation and Master directory list. Paul S will send out letter to homeowners.
8. Old Business
- a. Reserve Study – Paul emailed company for update on Monday, September 14, 2015. Waiting on response.
 - b. Address List – Cameron will still work on this list when excel is able to be installed on her computer.
9. New Business – No new business.
10. MECA Calendar
- a. October Board Meeting, October 21, 2015 at Reston Regional Library.
11. Adjournment
- a. 8:23 pm

Submitted by: Delores Plum, Recording Secretary