



# MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

[www.mecahoa.org](http://www.mecahoa.org)

## MECA Board Meeting Minutes

Wednesday, October 17, 2012

The monthly MECA Board meeting was called to order at 7:34 p.m., at the Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Adam Shubert, Bob Powell, Dennis Fisher, Paul Osborn, Delores Plum, Jennifer Wagner, Mike Cutler and Jim Zavrel. Anne Himes was also present.

1. The meeting was called to order by President Adam Shubert at 7:34 p.m.
2. The minutes of the September 19, 2012 MECA board meeting were reviewed, amended and approved.
3. Treasurer's Report – Paul Osborn
  - a. Monthly expenses were over budget due to upkeep of the common grounds (lawn services, tree removal, regrading). This is still covered by our overall budget.
  - b. Bob Powell submitted expenses for homeowners packets.
  - c. There is an upcoming audit – Paul will drop off the documentation.
  - d. We have one homeowner who has not paid their dues. Paul needs to provide documentation to lawyer.
4. ACC – Dennis Fisher
  - a. One more homeowners packet still needs to be distributed.
  - e. We received a complaint about a drainage issue at 13000 and 13002 New Parkland. Adam will evaluate and respond.
  - b. We have some uneven, sinking sidewalk blocks. Bob will notify the county to repair them.
  - c. A violation has been noted regarding yard debris on the street at the corner house at Monterey Estates and Yukon. Adam and Bob will talk to the neighbor and remind him of the rules.
  - d. 13036 Monterey had debris in their driveway and yard. Adam will talk to them.
5. MECA Calendar
  - a. MECA November Board Meeting – November 14, 2012 Reston Library
  - b. MECA December Board Meeting – December 12, 2012 Reston Library
6. Community Events
  - a. Halloween Parade – October 28, 2012. Adam will work on potential program. May include some events that would have been included in the Community Picnic.
  - b. Santa's visit – December 15 (snow date December 16). Delores and Chris Cutler will organize the event.
7. Playground and Common Area Report
  - a. Reclaiming the weeded area in New Austin Ct. Common Area
    - i. Trees will be cut back and debris removed
    - ii. Will be brush-hogged in late fall/early winter.
  - b. There is a group of teenagers supposedly smoking an illicit substance in the Meadow Hall Playground adjoining the New Austin Ct common area. Residents of Meadow Hall are looking into the problem.
  - c. Lyme Bay Common Area
    - i. Will be brush-hogged in late fall/early winter

- ii. Poison ivy creeping up trees will have the vines severed which should kill it.
    - iii. Will get estimate on tree removal – several are listing
  - d. Retention Pond near Cockerell Farms – county is doing some work measuring runoff flow.
  - e. The basketball court has been damaged by the mowing service. Bishop will give us an estimate to fix it and add a protective border.
  - f. Playground area
    - i. Concrete at the top of the path to be broken up and removed.
    - ii. Area to be brush-hogged and Jason Lynch will begin to prepare for grass.
  - g. A pavilion and swings are included in the 5-year budget for 2013. Dennis looked into costs and types of pavilion/gazebo, swings, and bounce backboard for back area of tennis court. There is a wide range of prices for different sizes and materials. The board will evaluate the options over the next few months.
  - h. We will buy new sidewalk signs (included in the budget) to replace our old signs.
- 8. Legal
  - a. Complaint process needs to be finalized. Adam will write up the necessary documentation to be posted on the MECA website.
  - b. Dominion Power- Board to give endorsement with caveat of any input from attorney but otherwise we'll move forward with the easement on the common area. This will allow Dominion to switch the entire neighborhood to a more reliable circuit to reduce power outages.
- 9. Newsletter update – Adam will work with Jennifer on getting this out ASAP.
- 10. MECA 2012 Directory – Dennis volunteered to get the directory together. Paul will provide Dennis with needed information and spreadsheet. Delores volunteered to get necessary information from homeowners if needed.

Meeting was adjourned at 8:54 p.m.

Submitted by:  
Jennifer Wagner, Secretary