



MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

www.mecahoa.org

MECA Board Meeting Minutes Wednesday, October 21, 2015

The monthly MECA Board meeting was called to order at 7:32 p.m., at Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Paul Osborn, Delores Plum, Dennis Fisher, Paul Shlesinger, Jonathan Grinnon and Cameron Eckhardt.

1. The meeting was called to order by Paul Osborn at 7:32 p.m.
2. The minutes of the September 16, 2015 MECA board meeting were reviewed and approved as amended.
3. Finances
 - a. Monthly Treasurers Report:
 - i. Payments made for playground equipment, tree removal, mulch and broken fence.
 - ii. Playground installation will be paid timely since install is complete.
 - iii. Reserve Study has been received and final payment will be made.
 - b. Dues Progress – All homeowners' dues have been received. At 100% by 10/15/15. Will send out 2 notices to homeowners for short payments.
 - c. Fourth notice was sent and payment made.
 - d. HOA packets – The packets have been scanned and will be available for electronic issuance.
4. ACC Reports
 - a. Applications/Violations – Nothing in the last 30 days.
5. Playground and Common Areas
 - a. New playground equipment installed. Will need more mulch around slide areas. It was agreed that the table shade will be removed for winter.
6. Community Activities
 - a. Caroling and Christmas Party – A suggestion was made to hold both on the same day. We will schedule as soon as Santa's schedule is checked for availability.
7. Communications
 - a. Appeal for volunteers – Paul Osborne will send out request.
8. Old Business
 - a. Reserve Study – Completed. The Board will provide on request and provide for Annual Meeting.
 - b. Address List – Updated and reconciled. Cameron can email excel spreadsheet to Paul Shlesinger can file in Google Drive.
9. New Business – Jonathan will provide a trial 2016 budget.
10. MECA Calendar
 - a. October Board Meeting, November 18, 2015 at Reston Regional Library.

11. Adjournment

a. 8:04 pm

Submitted by: Delores Plum, Recording Secretary