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# MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

## MECA Board Meeting Minutes Wednesday, November 14, 2012

The monthly MECA Board meeting was called to order at 7:32 p.m., at the Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Adam Shubert, Dennis Fisher, Paul Osborn, Jennifer Wagner, Mike Cutler and Jim Zavrel.

1. The meeting was called to order by President Adam Shubert at 7:32 p.m.
2. The minutes of the October 17, 2012 MECA board meeting were reviewed, amended and approved.
3. Treasure's Report – Paul Osborn
  - a. Ordinary monthly expenses
  - b. MECA audit in progress – board members were sent an e-mail from the auditing agency about any potential for fraud in MECA.
  - c. We have one homeowner who has not paid their dues. Paul will provide documentation to lawyer.
4. ACC – Dennis Fisher
  - a. No violations reported.
  - d. We received a complaint about a drainage issue at 13000 and 13002 New Parkland. Adam will evaluate and respond.
5. MECA Calendar
  - a. MECA December Board Meeting – December 12, 2012 Reston Library
  - b. MECA January Board Meeting – January 16, 2013 Reston Library
6. Community Events
  - a. Santa's visit – December 15 (snow date December 16). Delores and Chris Cutler will organize the event. Dennis will be the guest of honor.
  - b. MECA Spring Fling – Community Yard Sale and Clean-up. We will look into providing a dumpster, and getting the Boy Scouts involved in collecting community items to be donated.
7. Playground and Common Area Report
  - a. Basketball court – Bishop has been working on fixing the edge
  - b. Playground area
    - i. Concrete at the top of the path to be broken up and removed.
    - ii. Area to be brush-hogged and Jason Lynch will begin to prepare for grass.
  - c. Reclaiming the weeded area in New Austin Ct.
    - i. Trees cut back and debris removed
    - ii. Will be brush-hogged in late fall/early winter.
  - d. Lyme Bay
    - i. Will be brush-hogged in late fall/early winter
    - ii. Poison ivy creeping up trees will have the vines severed which should kill it.
    - iii. Limb and tree removal is in progress.
  - e. Uneven sidewalks – we are looking into reporting them to the county
8. Legal

- a. Complaint process needs to be finalized. Adam will write up the necessary documentation to be posted on the MECA website. This will include information about complaints against MECA and against neighbors.
  - b. Dominion Power- Adam signed to easement / Right of Way Agreement. This will allow Dominion Power to connect the new circuit in MECA, hopefully reducing power outages in the neighborhood.
9. Newsletter update – Adam will work with Jennifer on getting this out ASAP.
  10. MECA 2012 Directory – Paul will provide Dennis with needed information and spreadsheet.
  11. Community Associations Institute session 11/13/2012 – Jim and Adam attended. They received information about the process of lodging an official complaint against MECA.
  12. Adam will take over the MECA Facebook page

The meeting was adjourned at 8:50 p.m.

Submitted by:  
Jennifer Wagner, Secretary