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MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

MECA Board Meeting Minutes Wednesday, May 16, 2012

The monthly MECA Board meeting was called to order at 7:35 p.m., at the Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Anne Himes, Paul Osborn, Michael Cutler, Adam Shubert, Dennis Fisher, Bob Powell, and Jennifer Wagner.

1. The minutes of the April 18, 2012 MECA board meeting were reviewed and approved.
2. Treasurer's Report – Paul Osborn
 - a. Annual Dues – 209 out of 230 paid.
 - b. Letter for late dues has been sent. If they paid by May 10th, they did not have to pay a penalty. We will still send another letter before taking legal action.
 - c. Unusual expenses: Paid Creative Stonescapes for the drainage work in the common area of New Austin Ct., Lawyer expenses for consultations.
 - d. The treasurer's report was reviewed and approved.
3. ACC – Dennis Fisher – no violations
4. MECA Calendar
 - a. MECA Annual Meeting – Monday June 4, 2012 Fox Mill Elementary School cafeteria
 - b. MECA June Board Meeting - June 20, 2012 location to be determined
5. Community Events
 - a. Garage Sale Day – May 5, 2012. Lots of people had sales in the neighborhood.
 - b. Annual Meeting – June 4, 2012 at Fox Mill Elementary School cafeteria. The notice has gone out to residents.
6. Sign revision – We plan to bring the original sign to the Annual Meeting.
7. New Austin Ct Common Area
 - a. Complete and paid.
 - b. Added a mat the center drainage area to prevent erosion during high flows.
 - c. Added additional hay and grass seeds.
8. Common Area and Playground Report
 - a. Pipeline: there is an area near Yukon that has not been mowed. It belongs to Bradley Farms. A motion was made to send a letter to Bradley Farms informing them that although we have mowed the area in the past, we will not be doing it any longer and it belongs to them. The motion was approved.
 - b. Bishop raised their price because they have many more contracts now and the supplies that they would have used from last year (which cost less) have been used up and new supplies are

more expensive now. The board reaffirms our decision to use Bishop to resurface the basketball court in spite of the price increase. The new price is ???

- c. We need to add mulch to the playground (25 – 35 cubic yards). A motion was made to purchase up to \$900 of mulch. The motion was approved.
- d. We need to maintain our poison ivy control in the New Austin Ct and Lyme Bay common areas. We will check with John Madden to get a bid to do this.
- e. A motion was made to spend up to \$200 to build a wheel chair entrance to the playground. The motion was approved.

9. Newsletter Update – we are finalizing the newsletter and it will go out shortly.

10. Review of any Open Issues from Last Months

- a. MECA Insurance Update – tabled until next month.
- b. Insurance Information Request Process: Companies who will do this for our community will charge \$150 and take over the whole process. We tabled the discussion for a future board meeting.

11. New Issues

- a. We will send a letter to Craig Reichow asking him if he intends to remain on the board.
- b. Management Companies – Anne has contacted a number of local management companies to ask for bids in taking over the management of our community.

Meeting was adjourned at 8:52 p.m.

The June 2012 Board meeting will be held on Wednesday June 20, 2012 at 7:30 at the Reston Regional Library.

Submitted by:
Jennifer Wagner
Secretary