



MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

www.mecahoa.org

MECA Board Meeting Minutes Wednesday, March 16, 2016

The monthly MECA Board meeting was called to order at 7:35 p.m., at Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Paul Osborn, Delores Plum, Jonathan Grinnon, Paul Shlesinger, Cameron Eckhart and Dennis Fisher.

1. The meeting was called to order by Paul Osborn at 7:35 p.m.
2. The minutes of the February 17, 2016 MECA board meeting were reviewed and approved.
3. Finances
 - a. Monthly Treasurers Report:
 - i. Minimal activity. Overpayment of closing costs on a MECA home will be paid to new owner.
 - ii. HOA Dues Progress – 50% paid to date.
4. ACC Reports
 - a. Applications/Violations – Two replacement fences was submitted and approved. One basement egress window was submitted and approved.
5. Playground and Common Areas
 - a. Email was received by Paul Osborn from John Madden regarding maintenance of bike/walking path from playground to Yukon. Cost for cleaning up path would be \$400. Paul will contact Jason Lynch to see if more work is involved, i.e. one-time cleanup, monthly, etc.
 - b. Table shade needs to be reinstalled over table. Mr. Eckhardt will complete service.
 - c. Tennis Court needs to be looked at regarding cracks, and general appearance to see if repairs can be made before scheduled renovation.
6. Community Activities
 - a. Easter Celebration scheduled for Saturday, March 19, 2016 at 4 pm at playground. Emails sent after meeting rescheduled hunt due to March 19 inclement weather for Saturday, March 24 at 4 pm.
7. Communications
 - a. Updates to address list – 3 returns received. Cameron will update.
 - b. Foreclosure of home located at 13053 Monterey Estates.
8. Old Business
 - a. HOA packet conversion to PDF forms will be completed by Jonathan. The three fillable forms identified were the Association Disclosure, MECA Disclosure packet, and Reserve Fund Update Amount.
 - b. Financial review update: Documents were signed and approval was provided to Hooper. Sidney Hooper and Associates lowered costs to prepare taxes.

9. New Business – no new business.

10. MECA Calendar

a. April Board Meeting – April 20, 2016 at Herndon Fortnightly Library.

11. Adjournment

a. 8:24 pm

Submitted by: Delores Plum, Recording Secretary