



MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

www.mecahoa.org

MECA Board Meeting Minutes Wednesday, March 18, 2015

The monthly MECA Board meeting was called to order at 7:29 p.m., at the Herndon Fortnightly Library, 768 Center Street, Herndon, VA 20170-4640. The Board members in attendance were: Jim Zavrel, Dennis Fisher, Delores Plum, Paul Osborn, Jonathan Grinnon and Paul Shlesinger. Homeowners in attendance were: Cameron Eckhardt and Carrie Mendelsohn.

1. The meeting was called to order by President Jim Zavrel at 7:29 p.m.
2. The minutes of the February 18, 2015 MECA board meeting were reviewed and approved as amended.
3. Finances
 - a. Monthly Treasurers Report
 - i. Minimal activity, such as P.O. Box rental and reimbursement to Doug Keister for GoDaddy Domain registration.
 - ii. Jonathan will set up Paul Osborne for debit card use for Click and Mail.
 - iii. Storage Locker – 2 months in arrears. Paul Osborne paid. Storage at Cube Smart has opening at \$46/mo. The Board voted to switch to Cube Smart by end of April.
 - b. Dues Progress – 72% of dues have been received as of 3/18/15.
 - c. Update on Audit Process – Jonathan spoke with Patricia regarding the audit. He signed up for 2014 audit and taxes. Explained process of eliminating audit.
4. ACC Reports
 - a. No applications of violations
5. Playground and Common Areas
 - a. Renewal of mowing contract – Contract was renewed with John Madden for 2 year contract for 2015 and 2016. Brush hogging is needed for common area. The price quoted is \$350 and Board approved the work to be done. The playground needs 60 yards of mulch this spring at an approximate cost of \$1500.
 - b. Tree damage in Lyme Bay Common Ground – A tree fell in Lyme Bay common ground. Apparently it fell on two neighboring fences. Jim will go down with Jason Lynch to look at area to see if the tree was part of the common ground or in a homeowner's yard.
6. Community Activities
 - a. Easter Hunt – Scheduled for Saturday, March 28 at 4 pm. Signs will be posted.
 - b. Earth Day – The Social Committee will set up and Earth Day Recycling Drive with Matthew Scherger.
 - c. Date for Yard Sale/Community Clean-up – Start looking at dates so arrangements can be made.
 - d. The Social Committee suggested a Children's Run for June. They will see if there is interest.

7. Communications
 - a. Spring Newsletter – Hope to have out in April. The newsletter should contain the audit information, annual meeting information, potential Children’s run and yard sale.
8. Old Business
 - a. Google Drive space for archives – Jim will move documents over to archives.
9. New Business - None
10. MECA Calendar
 - a. April Board Meeting – April 15, 2015 at Reston Library.
 - b. May Board Meeting – May 20, 2015 at Herndon Fortnightly Library.
11. Adjournment
 - a. 8:28 pm

Submitted by: Delores Plum, Recording Secretary