



MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

www.mecahoa.org

MECA Board Meeting Minutes

Wednesday, March 19, 2014

The monthly MECA Board meeting was called to order at 7:33 p.m., at the Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Jim Zavrel, Adam Shubert, Paul Osborn, Dennis Fisher, Delores Plum, Mike Cutler and Cathy Downs (As a volunteer for the Community inspection project).

1. The meeting was called to order by President Jim Zavrel at 7:33 p.m.
2. Spring Inspection Results
 - a. Points of Interest to be published in the Spring Newsletter
 - i. House Numbers (or the lack thereof)
 - ii. Trash cans in view from the street
 - iii. Trimming of tree branches hanging low over the sidewalk
 - b. Points of interest to be addressed in letters to owners
 - i. Sheds not in compliance with the Architectural Guidelines
 - ii. Rotten wooden posts supporting porch roofs
 - iii. Fences needing repair or not in compliance
3. The minutes of the February, 2014 MECA board meeting were approved as amended (clarification of item 9.a.ii- ruling by the ombudsman in the Mancuso complaint).
4. Treasurer's Report
 - a. Monthly Treasurers Report

i. BL Survey Arborist	\$375.00
ii. Laurie Dolson-Recording lien 2607 New Concorde	\$122.50
iii. Dominion Power-Electric	\$14.37
iv. Dues Notice Mailing	\$205.85
 - b. Income

i. Dues (168 homeowners (73%))	\$11550.00
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5. ACC – Dennis Fisher
 - a. Violations
 - i. Storage of ski boats in the community
 - ii. The question of snow removal on pipestems was raised
 1. Pipestems are (extended) private driveways, and as such snow removal is a homeowner responsibility
6. Playground and Common Area
 - a. Letter from Michael J Monroe
 - i. A letter from Michael Monroe was received
 - ii. As the intent of the letter and the questions addressed were not clear, a clarification of these points is in order before the concerns of the letter are to be addressed.

7. Community Activities

- a. Date for Spring Clean Up
 - i. May 3, 2014

8. Newsletter

- a. Spring Issue
 - i. Scheduled for late March
- b. Topics
 - i. President's Comments
 - ii. Proposal to Discontinue delivery by postal service
 - iii. Spring Clean up Results

9. Old Business

- a. Community Directory
 - i. A2Z Directory will be approved to begin printing the directory with only Resident information that is in the public domain
- b. Reserve Study
 - i. Minimal action taken during winter months
- c. Common Ground Encroachment
 - i. No action taken yet

10. New Business

- a. Meeting with VDOT/Tom Rust March 31,2014@ 4 pm
 - i. Initiated by Rose MacIntyre to address the deterioration of the roadways in Monterey Estates

11. MECA Calendar

- a. April 16, 2014
 - i. Monthly Board Meeting 7:30 pm
- b. May 28, 2014
 - i. Monthly Board Meeting 7 pm(Note change in Date and Time)
- c. June 2014
 - i. Annual Meeting

12. Adjournment

- a. 8:54pm

Submitted by:

Michael J Cutler, Recording Secretary