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# MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

## MECA Board Meeting Minutes Wednesday, March 20, 2013

The monthly MECA Board meeting was called to order at 7:31 p.m., at the Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Adam Shubert; Dennis Fisher, Paul Osborn, Delores Plum, and Mike Cutler.

1. The meeting was called to order by President Adam Shubert at 7:31 p.m.
2. The minutes of the February 20, 2013 MECA board meeting were reviewed and approved.
3. Treasurer's Report – Paul Osborn
  - a. Monthly expenses were reviewed. It was noted that the storage was paid, Laurie Dolson was paid for work completed and mailing of dues notice was paid. Budget is up due to HOA yearly dues paid by homeowners.
  - b. The annual HOA dues paid is at 66%, a bit below last year at the same time.
  - c. We will work on the 5-year budget after annual June HOA Meeting.
4. ACC – Dennis Fisher
  - a. Nothing new to report. A request for a sunroom was submitted for review.
5. MECA Calendar
  - a. MECA April Board Meeting – April 17, 2013 Reston Library other room
  - b. MECA May Board Meeting \_ May 15, 2013 Location unknown as of March 20, 2013
  - c. MECA Annual Meeting. Paul will try to schedule Fox Mill Elementary School for June 4 or 5 or June 11 or 12, 2013. Dennis Fisher's term is up.
6. Community Events
  - a. Lights contest – 2621 New Banner day and 13001 New Arden night. Adam will pick up Lowes gift cards and send to residents with congratulations letter.
  - b. Easter Egg hunt – Adam will pick up eggs and fill them. He will also put out the signs advertising the hunt. He will be at the playground at 10 am on Saturday, March 23, 2013 to hide the eggs. Anyone can volunteer to help. The hunt will begin at 11 am.
  - c. MECA Spring Fling – Event is scheduled for Saturday, May 4, 2013. Jen has contracted with National Childrens Center for a one-time pickup at 5 pm. Adam has also contracted with Easy Bins for a bin to be delivered to a location to be known at a later date. He is having the service provided free of charge with the understanding we will provide Easy Bins with free advertisement of their services. We will make decision about more than one bin if necessary that day. Paul proposed mailing of flyer. Dennis seconded. Adam will prepare the flyer for the spring fling event and make note that the donations are tax deductible and receipts will be available.
7. Playground Report and other non-homeowner property
  - a. Surveying of the Lyme Bay area will be finished by the end of March.
8. Newsletter Update
  - a. Spring Newsletter out thanks to Jen.
  - b. Think about issues for the summer version and provide to Adam or Jen.
9. MECA Directory
  - a. Paul provided spreadsheet to Jim

10. Open issues

- a. None

11. New Issues

- a. Adam was approached by a young gentleman asking if there was anything in the MECA Community that he could accomplish for his Eagle Scout badge. The board tossed ideas around but decided that the community was too small for this opportunity. Adam will make other suggestions to the young gentleman.

12. Meeting was adjourned at 8:32 p.m.

Submitted by:

Delores Plum, Member at large