



# MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

www.mecahoa.org

## MECA Board Meeting Minutes Wednesday, June 17, 2015

The monthly MECA Board meeting was called to order at 7:30 p.m., at the Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Paul Osborn, Delores Plum, Dennis Fisher, Jonathan Grinnon, Paul Shlesinger and Cameron Eckhardt.

1. The meeting was called to order by Paul Osborn at 7:30 p.m.
2. The minutes of the May 20, 2015 MECA board meeting were approved. The minutes of the June 8, 2015 MECA Annual Homeowners meeting were reviewed and approved as amended.
3. Finances
  - a. Monthly Treasurers Report: Minimal activity. One small deposit.
  - b. Dues Progress – Still at 89%. Second notices for delinquent dues went out week of June 15.
4. ACC Reports
  - a. Applications/Violations
    - i. One request for an inspection for sale of home.
  - b. ACC Applications – Paul Sclesinger will change the forms online to fillable forms for ease of use.
5. Playground and Common Areas
  - a. Behind 13036 Monterey Estates Dr: John Madden will clear the overgrown brush next to the fence. A tree service will need to take care of the tree. Paul Osborn will check back with Madden.
  - b. New Swing set: Cameron's husband can check contractors for possible sources for the swing set. Paul Osborn will check with Angies List for sources.
6. Community Activities
  - a. Children's Fun Run – Scheduled for June 20. Approximately 20 children have been signed up.
  - b. Annual picnic – Scheduled for September 12, 2015.
7. Communications
  - a. Newsletter – Discussion regarding best way to send out. Still trying to encourage online.
8. Old Business
  - a. Reserve Study – Paul Osborn will contact Jim Zavrel for information to get the study started.
  - b. Key for P.O. Box – Paul Osborn will retrieve the other key.
  - c. Source for by-laws – Review will be made to see best method to update the by-laws
9. New Business
  - a. Discussed use of Google Docs for Master Contact Group. Review current directory and change as necessary for the level information required, i.e. name, address, email. Paul Osborn will start list.

10. June 8, 2015 MECA Annual Homeowners Meeting
  - a. Ballot for By-law change: 25 for change and 0 against. By-law change passed.
  - b. Board Member Assignments
    - i. Paul Osborn – President
    - ii. Jonathan Grinnon – Treasurer
    - iii. Delores Plum – Secretary
    - iv. Paul Shlesinger – Member-at-large
    - v. Dennis Fisher – ACC Chair
    - vi. Cameron Eckhardt – Member-at-large
11. MECA Calendar
  - a. July Board Meeting – July 15, 2015 at Reston Regional Library.
12. Adjournment
  - a. 8:45 pm

Submitted by: Delores Plum, Recording Secretary