



# MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

[www.mecahoa.org](http://www.mecahoa.org)

## MECA Board Meeting Minutes

Wednesday, July 22, 2015

The monthly MECA Board meeting was called to order at 7:06 p.m., at 2611 New Concorde Ct, Herndon, VA 20171. The Board members in attendance were: Paul Osborn, Delores Plum, Jonathan Grinnon, Paul Shlesinger and Cameron Eckhardt. Homeowners in attendance were Jason Lynch and Bill Eckhardt.

1. The meeting was called to order by Paul Osborn at 7:06 p.m.
2. The minutes of the June 17, 2015 MECA board meeting were approved as amended.
3. Finances
  - a. Monthly Treasurers Report: Minimal activity. Small deposits made. Cameron provided receipt for beach balls for the fun run.
  - b. Dues Progress – Seven to eight homeowner dues still outstanding. Second notices for delinquent dues went out week of July 13.
  - c. Third notice will go out attached to email to these homeowners.
4. ACC Reports
  - a. Applications/Violations – Dennis Fisher on vacation. No information provided.
5. Playground and Common Areas
  - a. Behind 13036 Monterey Estates Dr: John Madden clear edthe overgrown brush next to the fence. Jason sprayed the area with poison ivy with Roundup. Atlas will be contacted for the removal of the tree.
  - b. Extra mowing authorization. The contract calls for 20 cuts over the season. The Board approved up to 4 additional cuts, if required, due to the rain and increase of growth.
  - c. New Swing set: Bill Eckhardt and Jason Lynch provided the Board with tentative pricing options, playground design layout, and a list of items such as swing set, picnic table, bench and sun shade. The Board chose Option 2 as the layout. Bill will go back to contractor to have a firm proposal for the Board to vote on. The Board approved up to \$25,000 for the work.
  - d. Mulch – Jason Lynch will have 5 yards provided for the weekend of July 25 to fill in holes and smooth area. More mulch will be ordered once the playground installation is completed.
  - e. A new net for the volleyball court was approved by the Board to be purchased by Jason.
6. Community Activities
  - a. Children's Fun Run – Very successful and good participation.
  - b. National Night Out – scheduled for August 4. Signs will be put out to encourage participation.
  - c. Annual picnic – Scheduled for September 12, 2015.
7. Communications
  - a. Paul Shlesinger will update
8. Old Business

- a. Reserve Study – Paul Osborn contacted company contracted for the Reserve Study. Will start soon when all information is provided to them.
  - b. Address List – Cameron volunteered to assist in the updating of the homeowner list.
  - c. Google Docs – Some documents have been put into Google Docs and more will be added as time permits.
9. New Business
- a. Updated By-laws – Paul Osborn completed the new by-laws approved at the annual June 2015 meeting and Paul will put on the website.
10. MECA Calendar
- a. August Board Meeting, August 19, 2015 at Reston Regional Library.
11. Adjournment
- a. 9:07 pm

Submitted by: Delores Plum, Recording Secretary