



MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

www.mecahoa.org

MECA Board Meeting Minutes

Wednesday, January 20, 2016

The monthly MECA Board meeting was called to order at 7:35 p.m., at Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Paul Osborn, Delores Plum, Jonathan Grinnon, Paul Shlesinger and Cameron Eckhardt.

1. The meeting was called to order by Paul Osborn at 7:35 p.m.
2. The minutes of the December 16, 2015 MECA board meeting were reviewed and approved.
3. Finances
 - a. Monthly Treasurers Report:
 - i. Small payments made.
 - ii. A financial review is due for 2014 and 2015. Jonathan has one individual in mind that could provide service. Paul Osborn will also ask another firm if they are interested in providing financial review services for MECA.
4. ACC Reports
 - a. Applications/Violations – Dennis Fisher was not in attendance.
5. Playground and Common Areas
 - a. Mr. Eckhardt furnished and installed additional chains to lengthen swings.
 - b. Awning over table was removed for the winter season.
6. Community Activities
 - a. Caroling on December 20, 2015 was a success. Approximately 30 were in attendance.
 - b. Holiday decoration winners:
Daytime: The Corbins at 2622 New Banner Lane
Nighttime: The Withers at 2613 New Concorde Court
7. Communications
 - a. Appeal for volunteers – Jonathan will send the revised letter to Paul Shlesinger for review and final revision.
8. Old Business
 - a. 2016 Budget will be sent to Board members for vote.
 - b. HOA fees will increase from \$170 to \$180.
 - c. Operating reserves will remain at 25%.
 - d. Paul Osborn will send out 2016 HOA Dues Notice to homeowners via Click2Mail. Paul Shlesinger will research and see if there is an easier method for mailing.

9. New Business

- a. HOA packets: Jonathan will remove unnecessary information that is not required in packet. Jonathan will convert forms to fillable forms for ease of use.

10. MECA Calendar

- a. February Board Meeting – February 17, 2016 at Reston Regional Library.

11. Adjournment

- a. 8:45 pm

Submitted by: Delores Plum, Recording Secretary