



MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

www.mecahoa.org

MECA Board Meeting Minutes Wednesday, 12 December 2012

The monthly MECA Board meeting was called to order at 7:32 p.m., at the Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Adam Shubert, Bob Powell, Dennis Fisher, Paul Osborn, Delores Plum, Mike Cutler and Jim Zavrel.

1. The meeting was called to order by President Adam Shubert at 7:32 p.m.
2. The minutes of the November 2012 MECA board meeting were reviewed and approved.
3. Treasure's Report – Paul Osborn
 - a. Monthly expenses were reviewed
 - b. 2013 Budget
 - i. The 2013 Budget was reviewed, with detailed explanations as needed.
 - ii. It was determined that the current budget could be accepted with no increase in dues and no loss of services.
 - iii. The question of whether capital expenditures should be treated as operating expenses in the budget was brought up in discussion.
 1. The issue will be tabled for now and discussed in a Budget Committee meeting.
 - c. We have one homeowner (2607 New Concord) who has not paid their dues.
 - i. It was moved and seconded that any action regarding the late payment would be deferred until after the 15 March 2013 due date for economy of action.
4. ACC – Dennis Fisher
 - a. Violations
 - i. None
 - b. Meadow Hall request
 - i. The Meadow Hall community has requested that the contractor repairing their tennis court be permitted to traverse upon MECA common ground in order to access the work site.
 - ii. It was approved on the condition that the area be restored to its 12 December 2012 condition if there is any damage done to the area.
5. MECA Calendar
 - a. MECA January Board Meeting – 16 January 2013 Reston Library
 - b. MECA February Board Meeting – 20 February 2013 Reston Library

6. Community Events
 - a. Santa's visit – December 15 (snow date December 16). Delores Plum, Patty Meitla, and Chris Cutler are forging ahead with the event.
 - b. It was brought to bear that a camera would be a great item to have on hand to document the event.
 - c. Christmas Light Contest
 - i. The judging will start on the 16th of December and run through the 23rd.
 - ii. There are 2 categories, Daytime and Nighttime
 - d. Spring Fling
 - i. The springtime event will be discussed further in the new year.
7. Playground and Common Area Report
 - a. Basketball Court
 - i. A motion was made and seconded to pay Bishop Courts \$300 to repair the damaged edge of the Basketball court.
 - b. A reminder that the warranty on the basketball court expires in 2015 and that we should have Bishop address any issues in the Spring of 2015 prior to the warranty expiring.
 - c. The issue of the uneven sidewalks was brought up.
8. Legal
 - a. Complaint process will be finalized.
9. Dominion Power
 - a. Dominion Power moved Monterey Estates to the new power circuit without the need for the right of way authorization document.
 - b. This happened prior to Hurricane Sandy and as such there seemed to be no community outages.
10. Newsletter update
 - a. Jennifer completed the distribution of the newsletter.
 - b. The prospect of paid advertising in the newsletter was brought up, with further review into the matter.
11. MECA 2012 Directory
 - a. The requisite information was passed from Paul to Dennis.
12. Review of Open Issues
 - a. None
13. New Issues
 - a. None
14. Adjournment
 - a. 8:55 pm by acclamation

Respectfully submitted by:
Michael J Cutler, Recording Secretary Pro Tem