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MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

MECA Board Meeting Minutes

Wednesday, December 21, 2011

The monthly MECA Board meeting was called to order at 7:36 p.m., at the Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Anne Himes, Paul Osborn, Jason Lynch, Michael Cutler, Bob Powell, Dennis Fisher, Craig Reichow and Jennifer Wagner.

1. The minutes of the November 16, 2011 MECA board meeting were reviewed and approved.
2. Treasure's Report – Paul Osborn and Jason Lynch: 2012 Budget
 - a. A motion was made raise annual dues to \$150/year. The motion was amended to raise dues to \$155/year. The motion was approved.
 - b. A motion was made to maintain the homeowners' packet cost at \$100. The motion was approved
 - c. A motion was made to roll over excess money from previous years to 2012. The motion was approved.
 - d. See attached budget for details.
3. Requests for PUDs and homeowners packets
 - a. We have received several rude rush requests for PUD and copies of insurance. We plan to post a standard PUD form that can be downloaded by refinancers. If they require more specific information, they will need to submit a written request with a \$20 fee. This information will be posted on our website.
 - b. We will look into buying a license for a Professional Adobe product so that we can change Adobe documents as needed.
4. MECA Calendar
 - a. MECA January Board Meeting – January 18, 2012 Reston Library
 - b. MECA February Board Meeting - February 15, 2012 Reston Library
5. Community Events
 - a. Santa's visit – It was a lot fun and many residents came. Thank you to Dennis Fisher, Christine and Mike Cutler for organizing it.
 - b. Lights Contest – board members are in the process of submitting votes.
6. Playground Report – Jason Lynch
 - a. Brush hogging along Monroe Street: A motion was made to spend \$400. The motion was approved
 - b. The dead tree was removed from playground. The mulch was left to be used in the playground. We need to hire someone to remove roots and regrade the area to drain properly.
 - c. Two Lyme Bay Common Area Rules signs were ordered, printed on both sides. We need to decide on a location for them.

7. MECA 2012 Directory will be complete by January 2012

Meeting was adjourned at 8:51 p.m.

The January 2012 Board meeting will be held on Wednesday January 18, 2012 at 7:30 at the Reston Regional Library.

Submitted by:
Jennifer Wagner
Secretary