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MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

MECA Board Meeting Minutes Wednesday, August 15, 2012

The monthly MECA Board meeting was called to order at 7:30 p.m., at the Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Michael Cutler, Dennis Fisher, Paul Osborn, Delores Plum, Jim Zavrel and Jennifer Wagner.

1. The minutes of the July 18, 2012 MECA board meeting were reviewed and approved.
2. Treasure's Report – Paul Osborn
 - a. Monthly expenses included mulch for playground and the final payment for the basketball court resurfacing.
 - b. Returned the overpayment of dues to a homeowner.
 - c. We have one homeowner who has not paid their dues. Paul will contact our lawyer.
 - d. People who bought foreclosure at 13036 Monterey Estates Dr have not paid dues – they were not collected at closing. When we sent in the statement for the closing, we said the dues had been paid – our mistake. Paul made a motion that we waive this year's dues for the homeowners since we bear the responsibility for the mistake in the homeowners' packet. Motion was passed unanimously.
3. ACC – Dennis Fisher – no violations
4. MECA Calendar
 - a. MECA September Board Meeting – September 19, 2012 Reston Library
 - b. MECA October Board Meeting - October 17, 2012 Reston Library
 - c. MECA Community Picnic – September 22, 2012
 - d. Halloween Parade – October 28, 2012
5. Community Events
 - a. National Night Out – August 7, 2012: The police passed through quickly, but spent a lot of time with a group of people on Lyme Bay. Then they came back and talked to more people later in the night.
 - b. MECA Community Picnic – September 22, 2012 – we need to start organizing this event.
 - c. Halloween Parade – October 28, 2012
6. Playground Report
 - a. The basketball court has been damaged by the mowing service. We need to get an estimate to fix it. Jim will ask Jason Lynch to contact Bishop for an estimate, and also to get an estimate to add a protective border. We would like this to be done as soon as possible to prevent any future damage from occurring.
 - b. Jason and helpers have put down a weed barrier and mulch in the playground. We thank them for their efforts.

7. Legal
 - a. Complaint process needs to be finalized by the end of September. Jim will follow up on that with Jason Lynch and Anne Himes.
 - b. Mike Cutler and Christine Cutler are both Notary Publics. They will notarize anything MECA needs.
8. Common Areas – Jean Johnson found table, chairs and cigarettes behind trees in the Lyme Bay Common Area. She is circulating photos to neighbors. No action required at this time.
9. Dominion Power – They plan to switch the entire neighborhood over to a new circuit to prevent or lessen future power outages. They have sent us an easement agreement. We will send it to our lawyer to review it. Dominion is also exploring alternative options that will not require an easement.
10. Management Company Update – tabled until we hear from Anne Himes.
11. Newsletter Update – Adam Shubert and Jennifer Wagner will work on the next edition.
12. MECA 2012 Directory – Paul will update the directory and roll it out asap.

Meeting was adjourned at 8:19 p.m.

The September 2012 Board meeting will be held on Wednesday September 19, 2012 at 7:30 at the Reston Regional Library.

Submitted by:
Jennifer Wagner
Secretary