



MONTEREY ESTATES

Community Association

P.O. Box 710162

Oak Hill, VA 20171

www.mecahoa.org

MECA Board Meeting Minutes Wednesday, August 19, 2015

The monthly MECA Board meeting was called to order at 7:32 p.m., at Reston Regional Library, 11925 Bowman Towne Drive, Reston, VA 20190. The Board members in attendance were: Paul Osborn, Delores Plum, Dennis Fisher, Paul Shlesinger and Cameron Eckhardt.

1. The meeting was called to order by Paul Osborn at 7:32 p.m.
2. The minutes of the July 22, 2015 MECA board meeting were reviewed and approved.
3. Finances
 - a. Monthly Treasurers Report: Minimal activity. Small deposits made.
 - b. Dues Progress – All homeowners' dues have been received except one. That homeowner will receive a 4th notice via first class mail and registered mail.
 - c. Fourth notice to one outstanding.
 - d. HOA packets – 1 sent out and 1 pending.
4. ACC Reports
 - a. Applications/Violations – one sale pending changing the color of the shed to the home color.
5. Playground and Common Areas
 - a. Tree Removal – John Madden (Lyme Bay)
 - b. Tree Removal – Atlas (Lyme Bay and Monterey Estates). Board approved Atlas proposal for 4 trees to be removed at Lyme Bay and Monterey Estates. John Madden and Jason will deal with the section of Mulberry Tree that has fallen and is suspended.
 - c. New Swing set: Some of the playground equipment replacement has started to be delivered.
6. Community Activities
 - a. National Night Out Review – Good turnout in three locations throughout the Monterey Estates community.
 - b. Annual picnic – Scheduled for September 12, 2015. Cameron and Jen will send out reminder for event and request numbers as well as signing up for food donations. Signs will go out before event.
7. Communications
 - a. Paul Shlesinger provided draft letter requesting board volunteers to be reviewed. All board members approved letter.
8. Old Business
 - a. Reserve Study – Company ready to start. The board agreed to allow them access without board supervision.
 - b. Address List – Cameron will still work on this list when excel is able to be installed on her computer.

- c. Google Docs – Some documents have been put into Google Docs and more will be added as time permits.
9. New Business
- a. It was brought up that a wasp is living in a crack on the tennis court. Will look to see if spraying will help.
10. MECA Calendar
- a. September Board Meeting, September 16, 2015 at Reston Regional Library.
11. Adjournment
- a. 8:09 pm

Submitted by: Delores Plum, Recording Secretary