



# MONTEREY ESTATES

Community Association  
P.O. Box 710162  
Oak Hill, VA 20171

www.mecahoa.org

## MECA Board Meeting Minutes Wednesday, April 20, 2016

The monthly MECA Board meeting was called to order at 7:32 p.m., at Herndon Fortnightly Library, 768 Center Street, Herndon, VA 20170. The Board members in attendance were: Paul Osborn, Delores Plum, Jonathan Grinnon, Paul Shlesinger, Cameron Eckhart and Dennis Fisher.

1. The meeting was called to order by Paul Osborn at 7:32 p.m.
2. The minutes of the March 16, 2016 MECA board meeting were reviewed and approved.
3. Finances
  - a. Monthly Treasurers Report:
    - i. Minimal activity. Overpayment of closing costs on a MECA home will be paid to new owner. One homeowner paid \$165 vs \$180.
    - ii. HOA Dues Progress – 80% paid to date. 185 homeowners have paid and 45 more homeowners delinquent.
    - iii. Second notice will be prepared and sent out before the end of April. Paul Osborn will send to Cameron to send out via email and regular mail.
4. ACC Reports
  - a. Applications/Violations – Multiple fence replacements have been submitted and approved.
5. Playground and Common Areas
  - a. Path maintenance update – At this time, roundup will be used to remove weeds and clean up sides of the trail. Sealing of some parts of the path will be done.
  - b. Discussion was conducted regarding the tennis court. Jonathan will approach a volunteer knowledgeable in law for his input into a decision regarding the future of the tennis court.
6. Community Activities
  - a. Easter Egg Hunt – Great weather and good turnout with approximately 50 to 60 adults and children.
  - b. Yard sale – MECA homeowners will partner with Monroe Manor neighborhood on May 21, 2016, to have individual home yard sales.
7. Communications
  - a. Nothing to report
8. Old Business
  - a. HOA packet conversion to PDF forms has been completed by Jonathan. Testing will be conducted after meeting between Jonathan and Paul Osborn so that the packet forms can be finalized.
9. New Business
  - a. Annual Homeowners Meeting in June 2016. Potential dates of June 6, 7, 9, 13, or 14 will be checked for room availability at Fox Mill Elementary.

10. MECA Calendar

- a. May Board Meeting – May 18, 2016 at Reston Library.

11. Adjournment

- a. 8:25 pm

Submitted by: Delores Plum, Recording Secretary